

Joe Lombardo
Governor

STATE OF NEVADA

Rebecca Feiden
Executive Director



STATE PUBLIC CHARTER SCHOOL AUTHORITY

1749 North Stewart Street Suite 40
Carson City, Nevada 89706-2543
(775) 687-9174 • Fax (775) 687-9113

2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486-8895 • Fax (702) 486-5543

STATE PUBLIC CHARTER SCHOOL AUTHORITY
ORGANIZATIONAL PERFORMANCE FRAMEWORK

Self-Certification Form

Updated July 2022 for School Year Ending Jun 30, 2023

DRAFT - pending approval

Dear Charter School Leaders and Board members:

In addition to the desk audit and regular Site Evaluations pursuant to NRS 388A.223(1)(i), the SPCSA staff also conducts these self-certifications to confirm certain areas of school performance. The self-certification is focused on confirming that schools are consistently in compliance with all applicable federal, state, local and agency requirements. In addition to this certification, SPCSA staff reviews documentation and gathers information from other relevant agencies, such as the Nevada Department of Education (NDE), to confirm compliance with these areas.

Please review and certify the compliance of your school with the following Organizational Performance Framework (OPF) areas.

The period of review being certified is for the School Year ending June 30, 2023. This updated version reflects the removal of three self-certification requirements. SPCSA staff will confirm compliance regarding those three areas with NDE, document review, and/or other third-party sources.

Deadline:

These self-certification forms must be returned to the SPCSA by being posted in Epicenter no later than **August 1, 2023. Prior to the submission of the form, the school’s board shall review and approve the form at a regularly scheduled board meeting.**

References, e.g. “1b”, refer to sections in the [OPF Technical Guide](#). The below items are select—and not all—areas from the OPF requiring self-certification by the school board. See the OPF Technical Guide for all other areas being reviewed by the SCPSA.

Self-Certification List (Select¹ OPF items)	
Indicator 1: Education Program	
1. The school conducted initial evaluations within the 45-day timeline to determine if students had a disability and were eligible for special education services. 1c	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2. The school only uses Staff (internal or contracted) who hold Nevada licensure in special education to provide special education services, pursuant to NRS 388A.518. 1c	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
3. Evaluations and current, signed IEPs are on file for all special education students when available. 34 CFR 300.341-350 and 300.531-536 and NAC 388 https://www.leg.state.nv.us/nac/nac-388.html . 1c	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
4. The school ensured that all students with disabilities and all students receiving instruction in a class funded with Gifted and Talented Funds were served at the required student-teacher ratios (NAC 388.150). 1c	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5. The school took proper steps to identify all students in need of ELL services as required by law, evidenced by: a. The presence of completed Home Language Surveys (HLS) of pupil records reviewed; b. Screening Tests for pupils identified as having a primary home language other than English and for students who have received ELL services at the charter school; and evidence of Parent Notification for identified pupils. 1d	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
6. Staff the school uses (internal or contracted) to provide services to English Language Learners hold, as required by law, Nevada licenses with English Language Acquisition and Development (ELAD) endorsements (with or without practicum). 1d	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Indicator 2. Financial Management and Oversight	

¹ While SPCSA staff will rely on verified data from NDE and PERS for some data, school boards are encouraged to confirm for themselves compliance with the following items which appeared on prior versions of this form: The 95% student testing participation requirement for all mandated statewide assessments; material compliance with student attendance requirements, achieving attendance of 90% or greater; the school is current with all PERS obligations.

7. The governing board certifies that it is submitting all required reports in the NDE chart of accounts (COA) formats required by the Department. 2c	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Indicator 3: Governance and Reporting	
8. The Attorney General did not issue findings of fact and conclusions of law that the governing body or any other public body created by the charter school has taken action in violation of any provision of NRS 241.010 et seq. (Open Meeting Law) during the fiscal year. 3a	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
9. The school received no material governance compliance complaints which were substantiated or if they were substantiated the school board promptly implemented acceptable corrective actions. 3a	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
10. The school's governing body certifies that all current board members have completed training in Nevada's Opening Meeting Law and the State Public Charter School's Governance Standards. See NRS 388A.224. 3a	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Indicator 4: Students and Employees	
11. The school properly collects and protects student private information pursuant to FERPA and any other applicable requirements. 4a	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
12. The school's governing board certifies the school was in compliance with all due process protections, privacy, civil rights, and student liberties requirements, including the First Amendment. 4a	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
13. The school complies with requirements regarding maintenance of personnel records. 4d	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
14. The school has no known outstanding obligations with regard to payroll, unemployment, ADA, FLMA, IRS, or other federal, state and local entities. 4e	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
15. The school timely obtained valid fingerprint clearance for all school employees which have or may have regular contact with children or with student data, all employees and volunteers of the charter school and all vendor employees situated or regularly on campus NRS 388A.515. 4f	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
16. All Governing Body members, after being appointed, have met the 10 day law regarding fingerprint submissions, and maintain compliance with fingerprint requirements pursuant to NRS 388A.323. 4f	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Indicator 5: School Environment	
17. The school complies with all other requirements including providing appropriate nursing services and dispensing of pharmaceuticals, food service requirements, and other health and safety services. 5b	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Notes	
Please provide an explanation for each item above that you selected "No." (Provide the item number and explanation in the table below. Insert rows if necessary.)	
<i>Item Number(s)</i>	<i>Explanation(s)</i>
1.2	We contract with SESS to provide special education services, and the Manager of Student Services in 2022-23, who oversees Special Education, holds a license in Special Education. Other licensed staff support the elements of students' IEPs, including providing services minutes. All are managed and supported by staff and contract service providers with licenses in Special Education.
1.6	In 2022-23, we had one teacher with an ELAD endorsement. She worked closely with the Student Services team on supporting ELL scholars but did not directly provide services. In the 2023-24 school year, this staff member serves as the Manager of Curriculum and Instruction and oversees and supports all services to English Language Learners.
4.16	Given the work of all board members, including finance, education, and law, all have completed background checks for their employment. Additional fingerprinting and background checks were not conducted.

